Regarding attendance and scoring for the seminar course (Fall Semester, 2021)

※ **Notes for Attendance：**

A. Classes are scheduled to be held in either the 6019 (Department of Electrical Engineering) or 2002 (Institute of Communications Engineering) of the Building of Electrical Engineering, please refer to the weekly announcements (subject to change due to the COVID-19).

B. You must enter the venue ten minutes before the start of the speech, and you will not be allowed to enter the venue after the speech time.

C. Please avoid wearing flip-flops as a sign of respect for the speaker.

※ **Scoring：**

Item A: **Each student must attend at least six times seminar and submit a report each time.**

Unless you specify when you submit the report, the first six reports will be scored according to Item B, and the five subsequent reports will be scored according to Item C.

Item B:

By attending a seminar and submitting a report each time, you will receive ten points for attendance and zero to seven points for a report.

A report includes four points for content and three points for English words number.

◇The following situations will not be scored (This session is regarded as zero points): Completely blank, writing by other person, copy articles from the internet, complete copy of the speaker's slides (at least with some personal comments to count the points), copy reports from each other, content completely unrelated to the speech, the report was not submitted before 17:00 on the same day.

◇The number of English words scored is as follows. (including punctuation marks)
  ✓ 0 points：Less than 60 words
  ✓ 1 points：61-80 words
  ✓ 2 points：81-100 words
  ✓ 3 points：101 words or more

Item C:

If you listen to more than six times seminar, for each additional seminar, you will receive one point for attendance and zero to seven points for report. **Up to five extra seminars can be counted.** If you submit more than 5 extra reports, only the first five extra seminars will be counted.

Item D:

The report should be hand-written and counted by the students themselves and submitted to the department/ institute office after the speech. The report should be submitted by 17:00 on the same day at the latest. If the report can't be submitted within the deadline, please explain your reason to the department/ institute office.